



OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)

**FORWARD PROGRAMME 2012/13-SCHEDULE FOR
REPORTS
8th October 2012**

KEY ISSUE:

The Forward Programme of reports for the Local Committee for 2012/13.

SUMMARY:

This report sets out the sequence of reports for the municipal year of 2012/13. The Committee are asked to consider those local items and issues that it wishes to include in the Forward Programme. Early indications would help officers to investigate, consult and prepare any additional reports.

OFFICER RECOMMENDATIONS:

The Committee is asked to:

- a) **Agree the Local Committee in Spelthorne Forward Programme 2012/13 as outlined in Annexe 1, indicating any further preferences for inclusion.**
- b) **Consider any further themes for Informal Local Committee meetings during 2012/13.**

1. INTRODUCTION AND BACKGROUND

- 1.1 Spelthorne Local Committee meets in public four times per year. Occasionally, there is a Special Local Committee in addition to the four planned meetings.
- 1.2 The Forward Programme of the Local Committee is revised at each Committee meeting. Members are requested to propose any additional items for inclusion on the Programme. Officers are then required to investigate and consult with the appropriate services, partners or other agencies on the purpose, content and timing of future reports. As these negotiations are concluded then items are added to the Programme.

2. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 2.1 Members are asked to comment on the Forward Programme so that Officers can publicise the meetings and prepare the necessary reports.

Report by: Cheryl Poole, SCC Community Partnership and Committee Officer, Spelthorne

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BACKGROUND PAPERS: None

Surrey County Council Local Committee (SPELTHORNE) Forward Programme 2012/13

| Details of future meetings | | | |
|---|--|---|---|
| Formal Local Committee Meetings (in public) | 21 st January 2013 18 th March 2013 | 6.30pm* 6.30pm* | All Spelthorne Formal Local Committee meetings will be held in Spelthorne Borough Council Chamber Knowle Green, Staines TW18 1XB * The Formal LC meeting commences at 7pm, immediately after the Informal Public Question Time |
| Topic | Purpose | Contact Officers | Proposed date |
| Education | To receive an update from the Area Education Officer, which will include an overview of local school results | Kerry Randall | 21 January 2013 |
| Small Youth Grants | To approve any applications for this funding | SCC Services for Young People | 21 January 2013 |
| Highways Update | Standing item for all Spelthorne Local Committees | Highways Manager | 21 January 2013 18 March 2013 |
| Members Allocations | Standing item for all 2012/13 Spelthorne Local Committees: To approve funding applications | Community Partnerships Team Leader (East) | 21 January 2013 18 March 2013 |
| Parking Review | To receive a review of parking restrictions | Rikki Hill | 21 January 2013 |
| SCC Fire Service Annual Report | To receive an update from Surrey Fire & Rescue | Kevin Noble | 18 March 2013 |
| SCC Services for Young People | To approve Local Prevention Framework contract tender specifications | Leigh Middleton | 18 March 2013 |